

*Next Meeting – May 13, 2008 – 2:00 PM
Appoquinimink State Service Center
Middletown, Delaware*

**GOVERNOR'S COMMISSION ON COMMUNITY BASED ALTERNATIVES
FOR INDIVIDUALS WITH DISABILITIES
HOUSING SUBCOMMITTEE MEETING
April 8, 2008 – 2:00 PM
APPOQUINIMINK STATE SERVICE CENTER
MIDDLETOWN, DELAWARE**

PRESENT: Daniese McMullin-Powell, Co-Chair; Sandy Tuttle, Co-Chair; Carol Barnett, DSAAPD; Diane Bowen, CMH; Kim Brockenbrough, DSHA; Kate Cowperthwait, NMSS; Yolanda Jenkins, DSCYF; Elizabeth Schantz, Consumer; Kyle Hodges, Staff and Linda Bates, Support Staff

ABSENT: Marguerite Ashley, NCC; Nate Beasley, IRI; Merton Briggs, NAMI-DE; Brian Hartman, SCPD, DLP; Cliffvon Howell, DSAMH; Patricia Kelleher, The Arc; Lottie Lee, DMS-DHSS; Kirsten Olson, Connections; Victor Orija, DASSPD; Susan Starrett, Homeless Planning Council and Pat Weygandt, DDDS

CALL TO ORDER: The meeting was called to order at 2:20 pm.

ADDITIONS OR DELETIONS TO THE AGENDA

- None.

APPROVAL OF MINUTES

Motion was made, seconded and approved to accept the February 12, 2008 meeting minutes as approved.

BUSINESS

Presentation of Work Plans Relating to Goals & Objectives

The timeline of goals and objectives was reviewed in detail. The following owners of the objectives (FY 08 and 09) were determined:

- A. 1-3 Kim
- 4. Susan S.
- 5. No owner now
- B. 1-3 Kim
- C. 1 Susan S.
- 2-4 Kim
- D. 1 No owners

- D. 2 Lottie
- D. 3 Susan S.
- D. 4 Susan and another action for MFP will be DMMA (e.g. Rosanne Mahaney)
- D. 5-7 No owners
- 8 Eliminate—per the Committee
- E. 1-2 Kim
- F. 1-2 No owners
- 3 Lisa Becker
- 4 Kim
- G. 1 Carol
- H. 1-5 Lottie
- 6 Susan Cycyk/Cliff if needed – There is one in each county. There is a PATH program at Connections.

The committee reviewed the objectives.

A. Establish a coordinated system to develop, administer and implement housing programs for individuals with disabilities.

Action A-1 Streamline voucher application.

Task	Time Frame
Evaluate and refine on-line application process	On-going
Outreach to other PHAs	Yolanda and Carol suggested on-going outreach to Wilm and Newark PHAs whose meetings are open to the public. DSHA can coordinate a Housing Committee member's participation on the PHA board.

Action A. 2. Develop a relationship between advocates and public housing authorities.

Task	Time Frame
The Committee agreed to eliminate this action item.	

Action A. 4 Ensure stakeholder input in housing policy decision making process.

Task	Time Frame
The Committee agreed to keep and ask Susan (HPC—owner) to talk about this action item at the next meeting.	

Action A. 5. Establish a Task Force to examine accessible, appropriate housing for the elderly and individuals with disabilities that includes representatives of home builders, architects and other stakeholders for the housing industry.

Task	Time Frame
It was agreed to eliminate this as an objective and that we should be interacting with the Delaware Housing Coalition/Housing Policy Roundtable. The HPC and other Committee members are members of that group.	

B. Create a directory of rental opportunities.

Action B. 1. Create a database of appropriate rental units.

This Action Item could be reworded to say: “Refine database for appropriate rental units”.

Kim reviewed the tasks.

Task	Time Frame
Create a database of affordable rentals in Delaware with fields identifying how many accessible units are available at each site.	
Publish interactive database to the web so that Delawareans can locate affordable housing options via the Internet.	Done—January 2008.

Action B. 2. Disseminate database to discharging institutions. The overall action has not been completed, but several tasks have been completed.

Action B. 3. Market database to service providers. This has not been completed.

C. Maintain stock of vouchers and affordable housing units.

Action C. 1. Obtain funds to preserve HUD.

Task	Time Frame
	This will need to be completed every year.

Action C. 2. Preserve deteriorating affordable housing stock. This will need to be completed every year.

Task	Time Frame
Advocate for \$7-8 million in FYs '08 and	

'09 budget requests to finance critical preservation efforts on units having subsidy. Kim will check dollar amounts for revision for this task and the others associated with this action.	
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Action C. 3. Work with public housing authorities to eliminate housing barriers and incorporate preferences for individuals with disabilities.

Task	Time Frame
Identify current policies regarding application and acceptance for each PHA	Completed.
Identify how current policies and procedures that would reduce the barriers to housing for people with disabilities.	Kim will get a group together to identify the barriers at some point. All three of these tasks can be done. Keep in FY '09.
Develop position paper outlining policies and procedures that would reduce the barriers to housing for people with disabilities.	

Action C. 4. Educate the community on incentives that make housing readily available.

This Action Item becomes: "Educate the community on incentives that make housing more readily available".

Task	Time Frame
Develop link on DSHA website which identifies incentives and/or resources.	FY '09
Include in the DD project for Housing Directory.	FY '09

D. Create new housing options.

Action D. 1. Conduct a needs assessment for housing options.

Task	Time Frame
Kyle will go back and review the original document. Also try and get the need for housing into each division's intake process.	

Action D. 2. Ensure quality Section 811 proposals are submitted.

This Action Item becomes: "Encourage innovative Section 811 proposals".

Task	Time Frame
Lottie was assigned to this.	This needs to be clarified.

Action D. 3. Develop 648 permanent supportive units for homeless.

Task	Time Frame
Susan	On-going; in progress.

Action D. 4. Create 1000 units for homeless and 100 MFP options.

Task	Time Frame
Invite Rosanne Mahaney to a committee meeting after approval of operational protocol. The MFP will become a separate action.	Needs to be clarified.

Action D. 5 Expand Number of accessible, affordable rentals.

Task	Time Frame
Kyle will go back and look at the original document.	Needs to be clarified.

Action D. 6 Increase awareness of available landlord incentives

Move this task to C. Action Item C. 4.

Action D. 7 Encourage use of Low-Income Housing Tax Credits, HOME funds, and Community Development Block Grant Programs.

Move this task to C. Action Item C. 4.

Action D. 8. Develop and maintain an affordable unit database.

Task	Time Frame
The Committee agreed to eliminate this Action Item.	

E. Include input of individuals with disabilities in Delaware State Housing Authority needs assessment.

Action E. 1. Require DSHA to educate disability advocacy organizations.

Task	Time Frame
Kyle will go back and review the original document as done in D. 1.	

Action E. 2. Ensure that advocates are included in the public participation process.

Task	Time Frame
Kyle will go back and review the original document as done in D. 1.	

Action F. 3. Determine need for additional living readiness programs.

Task	Time Frame
Lisa Becker	Need to clarify

Action F. 4. Encourage use of Section 8 Housing Choice voucher.

Task	Time Frame
It was suggested that Kim would be the owner.	Need to clarify.

G. Develop and implement Division of Services for Aging & Adults with Physical Disabilities housing options.

Action G. 1. Create full-time equivalent position for DSAAPD Housing Coordinator.

Task	Time Frame
DSAAPD Housing Coordinator – Carol is owner.	FY '10

H. Ensure range of in-home services and supports including Personal Attendant Services; in-home medical, non-medical, and personal care needs; and behavioral health services.

Action Items 1-5 Lottie Lee and we will address at next meeting.

Action Item 6. Integrate walk-in behavioral health with primary care.

Task	Time Frame
One in each County.	Susan and Cliff—if needed

DICH Legislation

A draft bill was provided in today's materials. The bill formally establishes the Delaware Interagency Council on Homelessness in the statute. Kyle inquired if the SCPD should be included as a member of this Council. Kyle will talk to the Governor's Advisory Council for Exceptional Citizens' staff person to see if they really want to be a member. Kim's section will staff this Council. The bill appears to be modeled after the SCPD.

ANNOUNCEMENTS

On April 17 the DE Division of Human Relations and the Office of the State Bank Commissioner are sponsoring the 15th Annual Fair Housing Training Conference from 9:00 am to 3:00 pm at the Dover Downs Conference Center in Dover (information provided).

On April 30 from 10:00 am to 3:00 pm at DTCC in Georgetown, the DE Community Reinvestment Action Council, Inc. and the Fair Housing Task Force are sponsoring the First Annual Statewide Disability Conference: "Fair and Accessible Housing for All" (information provided).

The next meeting will be on Tuesday, May 13 at 2 pm at the Appoquinimink State Service Center in Middletown.

ADJOURNMENT

The meeting was adjourned at 4:10 pm.

Respectfully submitted,

Kyle Hodges
SCPD Administrator

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